



# Change Reporting Form

**This form should be used to notify CHRA of any changes to the:**

- › CHP's legal name
- › type of organisation or incorporation details
- › CHP's contact details
- › CHP's geographical location
- › membership of the CHP's governing body, and biographies of new members
- › name or job title of any member of the CHP's senior management team, and biographies of new members
- › CHP's constitution or enabling document e.g., the CHP's objects or functions or scope of activities
- › CHP's AGM date
- › acquisition or development of rental housing stock
- › structure of the organisation e.g. merger or takeover
- › rent setting policy that impacts on non-IRR rents
- › viability of the CHP or any changes leading to a reduction in services

Date	
CHP name	
Name of contact	
Ph.	
Name of sender (if different from contact)	
Outline change	

**Certification**

I certify that the information above is correct and that I am authorised to give this notice on behalf of our organisation:

Name			
Title			
Signature		Date	